



MEMORANDUM

TO: Indiana High School Principals and High School Guidance Directors

FROM: Matt Fleck, Coordinator, High School Learning

SUBJECT: Core 40 and Honors Diploma Seals and Letters

DATE: May 8, 2009

Delivery of Indiana Core 40 and Honors diploma seals and letters should be completed today to Indiana accredited high schools that ordered these materials earlier this spring.

Each year, the Indiana Department of Education makes these diploma materials available for graduation purposes. The contact person designated during the online ordering process was contacted by e-mail this week with a Pitney Bowes UPS tracking number which will provide a link to the delivery status of the materials.

Questions may be directed to Tina Lovelady at the Indiana Department of Education at 317-232-9189 or tlovelad@doe.in.gov